



**Position Title: State Director of Coordinated School Health**

**Reports To: Lori Paisley**

**Location:**

Tennessee Department of Education  
710 James Robertson Parkway  
Nashville, TN 37243

**Position Description:** The State Director of Coordinated School Health will guide the development and execution of a strategic plan for Coordinated School Health that simultaneously improves student health and wellness outcomes while enhancing student success. The State Director must have a demonstrated passion for school nutrition and will be responsible for communicating and collaborating across the department, regional offices, and school districts.

**Specific Position Responsibilities:** Lead and manage all areas of coordinated school health including strategic and operational needs; Supervises, participates in, and makes recommendations in the development, interpretation, implementation, and enforcement of policies, procedures, and guidelines affecting the administration and operation of school nutrition programs, activities, services and/or initiatives; Supervises staff to achieve the goals and objectives of coordinated school health; Plan, coordinate, implement and oversee the evaluation of coordinated school health; Lead staff to improve quantity and quality of work performed and provides training and development opportunities as appropriate; Develop and monitor coordinated school health budgets and cost allocation plans, and monitor individual program expenditures; Drives innovation across coordinated school health and implements continuous program improvement; Evaluate, create and oversee systems to ensure that the right structure and processes are in place to capture and report timely, accurate and actionable data.

**Qualifications:**

- Bachelor's degree in education, nursing, health services administration, social services, psychological/mental health services or nutrition

## Executive Service Hiring Instructions

- A minimum of five years' experience in either supervising or implementing one or more of the coordinated school health component areas of health education, physical education, health services, nutrition, school counseling, psychological services or social services or a related field
- Demonstrated leadership ability to include employee development and coaching
- Strong organizational skills, project management experience and a track record of achieving milestones
- Experience working with diverse teams successfully
- Able to build strong internal and external relationships
- Capacity to leverage internal and external networks, to engage in team problem solving
- Experience in writing and delivering high-impact presentations and training modules
- Strong written and verbal communication skills and a demonstrated ability to communicate complex matters to multiple stakeholders in a concise manner

Successful candidate will exhibit the following:

- Excellence
- Optimism
- Sound Judgment
- Courage
- Teamwork

### **Salary and Benefits:**

Salary is competitive and commensurate with qualifications. In addition, a [comprehensive benefits package](#) is included.

### **To Apply:**

Please e-mail a cover letter, resume, and contact information for three professional references by March 9, 2018 to [Lori.Paisley@tn.gov](mailto:Lori.Paisley@tn.gov).

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